



## **Cambridge International Examinations Registration**

Candidates name(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Session: May / November

Candidates SA ID Number: \_\_\_\_\_

Passport/Study permit number if not SA resident: \_\_\_\_\_

Previous Exam number (if applicable): \_\_\_\_\_ Previous Exam Centre Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ First Language English: \_\_\_\_\_

Contact number: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Group Awards: ICE or AICE (please circle if applicable)

### **Special Considerations (Access Arrangements)**

Please tick below if applicable:

- extra time up to 25% (not permitted in syllabuses where time is the focus of the exam)
- reading pen
- word processor
- reading aloud
- supervised rest breaks
- coloured overlays
- separate invigilation
- visual aids, for example, magnifying glasses
- transcript
- colour naming
- prompter

*Note: Supporting documentation by a suitably qualified person must accompany this form.*



Please indicate your subjects below:

**Subject Example:**

Name: Mathematics Code: 0580 Level: IGCSE Papers: Paper 2 and 4

Subject 1: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 2: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 3: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 4: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 5: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 6: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 7: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Subject 8: Rewrite: Yes No

Name: \_\_\_\_\_ Code: \_\_\_\_\_ Level: \_\_\_\_\_ Papers: \_\_\_\_\_

Parent/Guardian:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_



## **A note from Cambridge regarding data protection**

*By signing this application form you declare that you have read and understood the below note.*

“We take the protection of personal data seriously. In this section, ‘processing’, ‘personal data’ and ‘sensitive personal data’ have the meanings given to them in the Data Protection Act 1998, and are referred to as Candidate Data. C6.1 You must make sure that all your candidates (if 16 or over) and their parents/guardians understand that we will use their personal data (for example, their name, candidate number and where relevant video evidence of a candidate’s performance) for the purposes of delivering our qualifications through your centre, including processing exam entries and results, marking exam scripts, issuing certificates, processing enquiries about results and investigating cases of malpractice. You must also make sure that when applications for access arrangements, special consideration or the withdrawal of entries are made, candidates (if 16 or over) and their parents/guardians understand that we will use their sensitive personal data for the purposes of processing these applications, and you must obtain their consent for such use. You must make sure that you keep a record of the consent given (even if that consent is given only orally) using such forms as we may provide from time to time. That record must be made available to us promptly on demand.

C6.2 You must make sure that all your candidates (if 16 or over) and their parents/guardians understand that we will process their personal data for the following legitimate business purposes:

- (i)** to carry out research, standards setting and other activities that are related to the business of delivering qualifications (including assessments), all of which are aimed at ensuring the
- (ii)** delivery, as well as integrity, of our qualifications and the protection of candidates
- (iii)** to understand the needs of candidates and other users of our qualifications and carry out marketing (although we will not contact candidates/parents by email without first seeking their consent)
- (iv)** to provide training to those involved in the provision of educational services in relation to our qualifications, for example, teachers and examiners
- (v)** for internal business purposes, including managing our risks, protecting the security of personal data in our possession and carrying out internal record-keeping and audits
- (vi)** to share the personal data with other parts of our organisation, including the University of Cambridge, and agents and representatives (for example, examiners, consultants and subcontractors), which process the personal data on our behalf for the purposes described in this handbook
- (vii)** to share the personal data with the Universities and Colleges Admissions Service (UCAS) and other universities in order to facilitate the candidate’s relevant application
- (viii)** to comply with applicable law or a court order or governmental regulation or for the purpose of any criminal or other legal investigation or proceeding here or abroad.



**HELDERBERG**  
INTERNATIONAL SCHOOL  
SOUTH AFRICA

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Email: [contact.helderberg@iesmail.com](mailto:contact.helderberg@iesmail.com)

C6.3 You must make sure that candidates or their parents/guardians, as appropriate, understand that Cambridge International may use anonymised data (that is, data that does not identify a candidate) and pseudonymised data (that is, data that is anonymous to the people who receive it) for research purposes, and may share that data with third parties, also for research purposes. The third-party recipients of Candidate Data are required to abide by strict data protection principles in their handling of the data and are also bound by a duty of confidentiality.

C6.4 You must make sure that all candidates or their parents/guardians, as appropriate, understand that Cambridge International may transfer Candidate Data outside of the European Economic Area (EEA), for example for the processing of entries and results, and to provide customer services support. Such transfers of data are conducted in accordance with the Model Contractual Clauses approved by the European Commission.”

### **Private Candidate Cambridge Examination Fees 2022:**

Subject exam fee per IGCSE subject: R 1327

Subject exam fee per O Level subject: R 1327

ICE Certificate: R 982

Exam fee per AS OR A2 Level subject: R 1497

Exam fee per full A Level subject (written in one session): R 2201

AICE Diploma: R 2095

Courier fee per subject: R 450

Extra Examiner fee: R300 per hour

**Additional fee** for a Music / Science / Art practical paper or Oral component: R650

***Please note that these prices are subject to change based on the Rand / GBP exchange rate.***

### **Banking details**

IES International Helderberg School (Pty) Ltd.

First National Bank

Code: 20-09-12

Account number: 62396901269